



## How to Be a Chaperone

Chaperones play an important role in creating a positive and safe learning experience for the entire group. Please follow these guidelines when you are chaperoning a field trip at Olbrich Botanical Gardens.

- **Role model appropriate behavior.**
- **Follow the guidance of Olbrich's program leader.**
- **Silence and put your mobile devices away during the visit.**  
If you are participating in a guided program and would like a group photo, please let your program leader know. An appropriate time and place will be planned.
- **Avoid side conversations.** Remember that your primary role is to chaperone the students.
- **Please leave siblings at home.** They can be a distraction for the students and for you from your duties as a chaperone.
- **Monitor your group's behavior and enforce rules as needed.** Keep your group together with you at all times, and help them follow the simple rules below. Their behavior is your responsibility. Disruptive groups may be asked to leave the grounds.

### 4 Simple Rules for School & Daycare Groups

- **Be respectful and considerate of others.**  
(Use indoor voices and no horseplay).
- **Stay on the paths and use walking feet.**  
**No playing in water features.**
- **Examine the plants and animals with your eyes and ears only.**  
(No touching, collecting, or eating plants.)  
(No feeding or touching the animals.)
- **No food on the premises.**



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