

Blooming Butterflies Cashier

Apply by: July 11, 2018

Duration: July 19 – August 12

Hours: 30 hrs/week, Tuesday - Saturday, 9:45 a.m. – 4:15 p.m.

Compensation: \$10.00/hour

Position does not offer health insurance, investment options, or paid personal time.

Number available: 1

Olbrich Botanical Gardens is home to 16 acres of outdoor display gardens and a 10,000 square foot tropical conservatory. The outdoor gardens include 10 unique specialty gardens and received the 2005 National Award for Garden Excellence. Indoors, the tropical Bolz Conservatory exhibits an extraordinary collection of exotic plants and orchids complemented by colorful birds and koi. Olbrich is committed to a culture of sustainability and education so that everyone - including future generations - can experience and learn about the fascinating world of plants and gardens.

Olbrich's Blooming Butterflies is based on mission-related educational principles, excellent execution, a fascinating topic, healthy net proceeds, and outstanding community support. Average annual attendance for this 26-day event is 25,000. Visitors include families of all ages, day cares, summer camps, bus tours, and school, senior, and church groups. Blooming Butterflies is a major fundraiser for the Gardens.

The Blooming Butterfly cashier is responsible for processing visitors' ticket purchases to Olbrich's Blooming Butterflies located in the Bolz Conservatory. The Blooming Butterflies cashier provides general event information and processes event ticket purchases with cash, checks or credit cards. Applicants must be friendly, out-going and able to project their voice. This is an outdoor position that involves constant interaction with the general public. Training is provided.

Responsibilities:

- Welcome visitors to the exhibit and provides general event information.
- Processes event ticket purchases.
- Promote respectful and responsible enjoyment of the exhibits

Essential Functions:

- Enthusiasm for working with the public and able to provide a welcoming demeanor
- Cash handling and credit card processing experience preferred.
- Ability to project voice over crowds in Olbrich's entrance area
- Ability to engage visitors of all ages.
- Ability to attend the Blooming Butterflies training session (July 16) and all shifts as listed in the position description.
- Ability to follow directions and communicate with volunteers and staff
- Ability to dress appropriately - Dress slacks, shorts, or skirt with a collared shirt

- Able to work outdoors in summer weather conditions, (protected beneath a roof but not protected from the summer heat).

Application Materials

Submit your [application form](#) to Mike Gibson, Program Specialist

Email: mgibson2@cityofmadison.com

Fax: 608-246-4718

US Mail/FedEx/UPS:

Olbrich Botanical Gardens
Attn: Mike Gibson
3330 Atwood, Ave., Madison, WI 53704